NOTICE TO BIDDERS

Project Name: Tarheel Challenge – Gym Flooring
Location: 600 North Main Street, Salemburg, NC 28385
NCDPS Job Order No: 4071
SCO Project ID: 18-19171-01
NCDPS Contract No: C11326

The awarded vendor shall provide material and installation of the gym flooring scope of work. Any scope of work related questions, clarifications, or assumptions made that would change the drawings or specifications shall be submitted during the bid package review period. Responses to pre-bid scope of work related questions, clarifications, or assumptions will be issued in an addendum so that all bidders have an opportunity to review.

A MANDATORY PRE-BID CONFERENCE will be held virtually via Cisco Webex at 3:00pm on April 22, 2020. Failure to attend the Pre-Bid Conference will disqualify your company from bidding. Any vendor interested in attending the prebid meeting shall contact Jeff Hobble at 919-324-1307 or jeff.hobble@ncdps.gov to receive a meeting invitation.

Sealed proposals for this bid package will be received by:

Jeff Hobble
NC Department of Public Safety
Central Engineering
4216 MSC - 2020 Yonkers Road
Raleigh, NC 27699
Door No. 4

no later than 3:00pm on May 6th, 2020 and immediately thereafter publicly opened and read aloud. Due to the COVID-19 pandemic, the bid opening will be held via Cisco Webex.
It shall be the responsibility of the bidder to deliver their sealed bid to the proper location and at the appointed place and time for the bid opening. Late delivery for any reason including late delivery by the US Postal Service or other delivery service shall disqualify the bid.

All Bid Documents are to be received in a sealed envelope with all documentation titled on the outside of bid package. For all information needed on outside of bid package envelope see next page listed under “Bid Proposal For”. Please send sealed bid packages within a mailing envelope for total concealment of bid.

***Due to the COVID-19 pandemic our mail service hours may be impacted and it is recommended that an email copy of the bid be sent to jeff.hobble@ncdps.gov prior to the bid opening time. Emailed bids will be accepted in lieu of hand delivered or mailed bids. The subject line of an email containing a bid shall be “BID ENCLOSED – C11326”***

Additional copies of the complete bid package documents can be obtained from:

<table>
<thead>
<tr>
<th>Company</th>
<th>NCDPS Central Engineering Inmate Construction Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Person</td>
<td>Jeff Hobble</td>
</tr>
<tr>
<td>Phone/Email</td>
<td>919-324-1307 / <a href="mailto:jeff.hobble@ncdps.gov">jeff.hobble@ncdps.gov</a></td>
</tr>
</tbody>
</table>

Contractors are hereby notified that they must have proper license under the State laws governing their respective trades and that North Carolina General Statute 87 will be observed in receiving and awarding contracts.

No bid may be withdrawn after the opening of bids for a period of 90 days. The Owner reserves the right to reject any or all bids and waive informalities.

**Bids shall be made only on the Form of Proposal provided herein with all blank spaces for bids properly filled in and all signatures properly executed. Form of Proposals with scope clarification letters attached will be automatically disqualified.**
**HUB PARTICIPATION RECORDING REQUIREMENTS:**

NCDPS requires that, for construction contracts with a value of $5000 or greater, the contractor shall comply with the document Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts including Identification of Minority Business Participation, Affidavits A, B, C, and D, and Appendix E. These forms provided herein are hereby incorporated and made a part of this contract. A bidder’s failing to comply with this requirement will be considered non-responsive and will result in bid rejection. The NCDPS imposed contract threshold of $5000 for HUB recruitment supersedes any reference to a higher threshold that may be noted in the bid documents, within referenced documents, or within any regulatory requirement.

**Provided with Bid Form Proposal:**
- Identification of HUB Participation
- Affidavit A – Listing of Good Faith Efforts
  - OR
  - Affidavit B - Intent to Self-Perform with Own Workforce

**Provided Upon Contract Award:**
- Affidavit C - Percentage of HUB Participation
  - OR
  - Affidavit D - Good Faith Efforts

**Bidding Contractors are to provide the following information on the outside of the sealed bid envelope the following information:**

**Bid Proposal For:**

<table>
<thead>
<tr>
<th>Attention to:</th>
<th>Jeff Hobble</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name:</td>
<td>Tarheel Challenge – Gym Flooring</td>
</tr>
<tr>
<td>NCDPS Job Order No.:</td>
<td>4071</td>
</tr>
<tr>
<td>Contract:</td>
<td>C11326</td>
</tr>
<tr>
<td>Bid Date:</td>
<td>May 6th, 2020 at 3:00pm</td>
</tr>
<tr>
<td>Contractor's Name:</td>
<td></td>
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<td>License Number:</td>
<td></td>
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